

F O R W A R D P L A N

FOR THE PERIOD : 1 OCTOBER 2009 TO 31 JANUARY 2010

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via 0303 333 4300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st October, 2009	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
For the Council to enter	3MG Executive		The Council is	3MG Master Plan,	Wendy Salisbury

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into a Development Agreement with the Stobart Group for the delivery of the 3MG Rail Sidings.	Sub Board		seeking professional advise from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	available form Sally McDonald, Municipal Building, Widnes.	
The decision is the approval of the Preferred Options document of the Waste Development Plan Document (DPD) for public consultation.	Executive Board	Not before 1st December, 2009	This public consultation is planned between 11/09/09 and 22/10/09. In accordance with the Scheme of Delegation for	PPS10 - Planning for Sustainable Waste Management, available from Tim Gibbs, Rutland House.	Wendy Salisbury

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			preparing and adopting the Waste DPD, brought about by the Executive Board Report of 21 December 2006, approval must come from Full Council (target meeting – 22 July 2009).	Issues and Options of Joint Merseyside Waist Development Plan Document, available from Tim Gibbms, Rutland Hosue.	
For the Council to put 'HBC Field' to the Property Market and following the tender process enter into a Development Agreement with the preferred developer for the development of HBC Field.	3MG Executive Sub Board	Not before 1st October, 2009	The Council is seeking professional advise from experts in the area of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all	3MG Master Plan, availabkle from Sally McDonald, Municipal Biudling, Widnes	Dick Treghea

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			times whilst achieving one of the key objectives of 3MG.		
To decide the Borough's future policy on parking management in the town centre	Executive Board	Not before 1st October, 2009	Traders will be consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Runcorn Old Town Parking and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	Mick Noone
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public	Executive Board Sub Committee	Not before 1st October, 2009	Previous 'Partnership Consultation' with selected Council officers. Public	Saved Policies of the Halton UDP (from Neil Macfarlane); Draft Design of New	Phil Watts

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consultation			consultation will take place during March and April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Residential Development SPD; Draft Design of New Residential Development SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st October, 2009	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July	Dick Tregoe

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				2001), Part IIA Environmental Protection Act 1990.	
Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st October, 2009	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil	Phil Watts

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				Macfarlane at Rutland House, Halton Lea	
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Decision on approaches to tackling underlying causes of poor health of children in the Borough	Executive Board	Not before 1st October, 2009	Consultation has taken place with children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	Child Health Profiles and Child Health in Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Gerald Meehan
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Whether to support proposals to invest in a children in care placement strategy that will result in the development of a	Executive Board	15 October 2009	Children in care, foster carers, the PCT, schools, PPB, chief officers' management team,	JAR Action Plan - available from Tony Crane. Children in Care Strategy -	Chris Taylor
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greater range of placements for children in care			and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by the end of September.	available from Christine Taylor.	
Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st October, 2009	Public consultation took place during November and December 2005. Documents were on display at various locations around the Borough and on the Council's website for a six	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House; Draft Ditton Strategic Rail Freight Park SPD (September 2005) and the Ditton	Phil Watts

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			week period. Representations should be made in writing by mail, fax or telephone.	Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	
Endorsement of the Borough's Homelessness Strategy 2009-2013	Executive Board	Not before 1st October, 2009	Council staff, Registered Social Landlords, Halton residents, partner agencies attending the Borough's Homelessness Forum, and relevant Council Policy and Performance Boards will be consulted via e-mail, Council meetings and the	Halton Homelessness Strategy 2009-2011 - available from Terry Upton at Catalyst House	Terry Upton

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			Council's web site.		
When the grant offer from DEFRA is received by the Council for the remediation of the St. Michael's Golf Course, a decision has to be made to accept the offer and attached conditions	Executive Board	Not before 1st October, 2009	No consultation will take place. Any person who wishes to make representations to the Executive Board about the matter should contact Mike Curtis, Divisional Manager – Major Projects.	DEFRA Offer Letter, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes DEFRA Grant Submission, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes	Mike Curtis
To review special educational needs Primary Unit Provision in the Borough following	Executive Board	Before 1 October 2009	Schools, parents, children and young people in the Borough, PCT and	The establishment of the Halton Special Educational	Jennifer John

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finalisation of consultation. Agreement to proceed to Statutory Notice			Health Service Providers, Diocesan Authorities, Neighbouring LA's. Voluntary Groups. Unions.	Needs Service available from Jennifer John Dm Inclusive Learning, 1st Floor Dee Building Grosvenor House, Runcorn Developing Mainstream Resourced Provision in Halton available from Jennifer John DM Inclusive Learning, 1st Floor Dee Building, Grosvenor House Runcorn	
Approval of publication of	Executive Board	Not before 1st	Previous	Saved policies of	Phil Watts

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Draft Runcorn Town Centre Supplementary Planning Document for public consultation		October, 2009	<p>“Partnership Consultation” with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area coverage) also took place in February 2007.</p> <p>Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council’s web site for a six week period.</p>	<p>the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea</p>	

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Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Before 1 October 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) -	Phil Watts

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				available from Rachel Winstanley at Rutland House, Halton Lea	
Decision type and location of Primary Special Educational Needs Resource Bases	Executive Board	5 November 2009	Principal Groups to be consulted are schools, parents, children and young people in the Borough, PCT and health service providers, Diocesan Authorities, neighbouring local authorities, voluntary groups and Unions. Responses to Judith Kirk, Operational Director – Universal	The establishment of the Halton Special Educational Needs Service, available from Jennifer John, Divisional Manager-Inclusive Learning, 1st Floor Dee Building, Grosvenor House, Halton Lea Developing Mainstream Resources	Judith Kirk

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			Learning Services or Jennifer John, Divisional Manager – Inclusive Learning by June 30 2009.	Provision in Halton, available from Jennifer John, Divisional Manager-Inclusive Learning, 1st Floor Dee Building, Grosvenor House, Halton Lea Review of ASD Provision in Halton, available from Judith Kirk, Operational Director-Universal Learning Services, 1st Floor Dee Building, Grosvenor House, Halton Lea	

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Approval of the Connexions Contract for Greater Merseyside	Executive Board	19 November 2009	<p>Consultation will take place with the five Greater Merseyside Authorities, Connexions Service, children and young people of Halton and 14-19 Partnership.</p> <p>Representations should be made in writing to the Strategic Director, Children and Young People.</p>	Service Specification, available from Tony Crane, Grosvenor House	Tony Crane
To approve the Joint Commissioning Strategy for Carers Service 2009-2012	Executive Board	Not before 1st October, 2009	Consultation will take place with carers, carers centre, third sector groups, Healthy Halton PPB and	Carers Strategy, available from Audrey Williamson, Operational Director - Health	Audrey Williamson

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			Halton and St Helens Primary Care Trust. Representations can be submitted in writing to Audrey Williamson by 30 th September 2009.	and Community, Runcorn Town Hall, Runcorn	
Implementation of the authorities statutory function to commission post 16 education provision from September 2010 including: Acting on recommendations from the Raising Expectations Action Program (REACT), LSC staff transfers to HBC from April 2010	Executive Board	17 December 2009	Consultation will take place with 14-19 Partnership, GM Subregional transition group and LSC. Representations can be made to the Strategic Director, Children and Young People.	14-19 Education and Skills Bill, available from Judith Kirk, Children and Young People Directorate, Grovsvenor House, Halton Lea. Runcorn	Judith Kirk

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Redesign of Day Services for people with physical disabilities and older people	Executive Board	Not before 1st October, 2009	<p>Principal groups to be consulted are:</p> <ul style="list-style-type: none"> • Service users of Day services • Carers • Staff providing day services • Care Management Services • Healthy Halton Policy and Performance Board, • Halton and St Helens Primary Care Trust, • 3rd Sector <p>Any representations should be send to Audrey Williamson in writing by 31st October 2009.</p>	<p>Executive Board report, available from Audrey Williamson, Runcorn Town Hall</p> <p>Valuing People Now, available from Audrey Williamson, Runcorn Town Hall</p>	Audrey Williamson

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To approve the Older People's Joint Commissioning Strategy	Executive Board	Not before 1st October, 2009	Principal groups to be consulted before the decision is taken: <ul style="list-style-type: none"> • Older People Local Implementation Team • Halton Older Peoples empowerment network • Age Concern Mid Mersey • Primary Care Trust • Council Officers/SMT • 5 Boroughs 	Older People's Joint Commissioning Strategy 2009-2012, available from Sue Wallace-Bonner, Operational Director- Older People, Health and Community, Runcorn Town Hall	Sue Wallace-Bonner

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			Partnership Trust <ul style="list-style-type: none"> Halton Borough Council, Healthy Halton Policy & Performance Board Ant representation should be submitted in writing to Sue Wallace-Bonner, Operational Director – Older People’s Services.		
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Commitment to Post-LEP provision	Executive Board	Not before 1st October, 2009	Consultation with the following principal groups will take place:	Funding Guidance www.partnershipforschools.org.uk/library/bsfguidance.jsp#fundingguidance , available from Ann McIntyre, Operational Director - Business Support and Commissioning, Grosvenor House, Halton Lea www.partnershipsforschools.org.uk , outline business case guidance, available from Ann McIntyre, Operational Director - Business Support and	Ann McIntyre
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			BSF Strategic Board BSF Programme Board BSF Finance and Procurement Workstream Partnership for Schools LSC Secondary and Secondary Special Schools Any person who wishes to make representations to the Executive about the matter should contact Gerald	Commissioning, Grovsnor House, Runcorn	
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			Meehan, Strategic Director – Children and Young People in writing by September 2009.		

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill

Children and Young People Portfolio Holder – Councillor McInerney

Health and Social Care Portfolio Holder – Councillor Gerrard

Environment, Leisure and Sport Portfolio Holder – Councillor Harris

Community Portfolio Holder – Councillor Wright

European Affairs Portfolio Holder – Councillor D Cargill

Corporate Services Portfolio Holder – Councillor Wharton

Quality and Performance Portfolio Holder – Councillor Swain

Neighbourhood Management and Development Portfolio Holder – Councillor Nelson